DEPED QUEZON
ICT UNIT
UPLOADED
Date/Time: NOV 18 2025
By: CHAN 9:01
Ref. No. NOA 112-25

Appendix 61

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: M.I. SEVILLA RESORT
Address: BRGY. DOMOIT, LUCENA CITY
TIN 176-763-942-002
RFQ NO. 2025-81-RFQS

P.O. No.: 2025-11-0299
Date: NOVEMBER 13, 2025
Mode of Procurement Negotiated Procurement - Small Value Procurement (Sec. 53.9)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY
Date of Delivery NOV 16-17, 2025

Delivery Term within 30 Calendar Days upon receipt of PO
Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		NOV 16-17, 2025			
		NOV 16 2025			
	PAX	FOOD/VENUE	200	100.00	20,000.00
		Food: PM Snack			
		NOV 16 2025			
	PAX	FOOD/VENUE	40	399.00	15,960.00
		Food: Dinner			
		NOV 16 2025			
	PAX	ACCOMMODATION	32	795.00	25,440.00
		NOV 17 2025			
	PAX	FOOD/VENUE	50	200.00	10,000.00
		Food: Breakfast			
		NOV 17 2025			
	PAX	FOOD/VENUE	242	100.00	24,200.00
		Food: AM Snack			
		NOV 17 2025			
	PAX	FOOD/VENUE	50	399.00	19,950.00
		Food: Lunch			
		NOV 17 2025			
	PAX	FOOD/VENUE	242	100.00	24,200.00
		Food: PM Snack			
		SUPPLY OF FOOD VENUE AND ACCOMMODATION FOR THE CONDUCT OF DEPED QUEZON NATIONAL STUDENTS' DAY CELEBRATION			
		GRAND TOTAL			139,750.00

(TOTAL Amount In Words) **ONE HUNDRED THIRTY NINE THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

for: MA. [illegible]
M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

11/14/25
Date

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount